

## The Olive Tree Primary School – Principal



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| <b>Job Title:</b>     | Principal  |
| <b>Salary Range:</b>  | Leadership Group 3, L11 - L24 £63,815 - £86,783<br>(negotiable, depending on skills and experience)  |
| <b>Job Purpose:</b>   | The Principal is the lead professional responsible for ensuring the highest standards of teaching, learning, safeguarding, and achievement for all pupils in line with the values and Islamic ethos of the school. The Principal will be accountable to the Board of Trustees for both strategic direction and operational delivery. |
| <b>Reporting to:</b>  | Board of Trustees  |
| <b>Contract type:</b> | Permanent, Full-time   |
| <b>To commence:</b>   | To be confirmed on appointment   |

**Closing Date:** Friday 13th June 2025, 3pm

**Shortlisting:** Wednesday 18th June 2025

**Interviews and assessment:** Wednesday 25th June 2025

The Olive Tree Primary School is a successful, inclusive Islamic ethos primary school located in Bolton, Greater Manchester. With a strong spiritual ethos, academic rigour, and high expectations, the school is dedicated to nurturing young people to become confident, compassionate, and equipped to make a positive contribution to society.

With our value-driven Islamic ethos and technology-driven teaching and learning approach, our school vision is **'Believe you can'** and is strongly based on the belief that all children and adults can and will succeed!

The Board of Trustees are seeking to appoint a dedicated, inspirational, and highly capable Principal with the strategic vision, leadership expertise, and personal integrity to lead the school through its next phase of growth and excellence.

Our pupils are provided with inspirational education and a plethora of experiences during their learning journey at school.

Interim Principal: Mrs. Z. Patel  
Adelaide Street, Bolton. BL3 3NY

T: 01204 322370 | E: [admin@theolivetreeprimary.com](mailto:admin@theolivetreeprimary.com) | W: [www.theolivetreeprimary.com](http://www.theolivetreeprimary.com)

**trust peace fairness respect equality compassion**

## The Olive Tree Primary School – Principal



The Olive Tree Primary School is founded upon Islamic values and is committed to delivering education that is inclusive, academically ambitious, and spiritually enriching. The Principal must demonstrate respect for the school's Islamic ethos and ensure full compliance with the requirements of both Ofsted and the statutory Section 48 faith inspection framework.

### **In return, we can offer you:**

- Access to the Teachers' Pension Scheme
- Access to our Employee Assistance Programme
- Continued professional development and training opportunities
- A supportive staff team
- Access to the latest educational technology

Visits to the school are strongly encouraged by prior arrangement.

For further information, to arrange a visit or to arrange an informal discussion with a trustee, you can contact our School Business Manager, Mr Abdul Musa, using the email address given below.

The Olive Tree Primary School recognises the positive value of diversity, promotes equality and challenges discrimination. We welcome and encourage job applications from people of all ethnicities, and backgrounds. People of all faiths and none are welcome to apply.

Interested candidates should send their completed application using the school's official application form and covering letter (of no more than two pages), clearly outlining how their experiences and vision align with the person specification and values of the school for the attention of Mr Abdul Musa, to:

[finance@theolivetreeprimary.com](mailto:finance@theolivetreeprimary.com)

Our School and all its personnel are committed to safeguarding and promoting the welfare of the children. This post is subject to an Enhanced Disclosure Application to the Disclosure and Barring Service.

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